



भारतीय प्रबंध संस्थान कोषिकोड

INDIAN INSTITUTE OF MANAGEMENT KOZHIKODE

IIM Kozhikode Campus P.O., Kunnamangalam, Kozhikode 673570

Tel: 0495 2809218/ 160/366

**Notification No. C-07/2024-IIMK.HR**

**RECRUITMENT OF SENIOR RESEARCH ASSOCIATE**

Indian Institute of Management Kozhikode invites applications for the contractual position of Senior Research Associate.

<b>No. of position</b>	01 (One)
<b>Maximum Age Limit</b>	45 years (as on the date of notification)
<b>Remuneration &amp; Allowance</b>	Rs.40,000/- +Rs.300 (towards telephone allowance)
<b>Qualification</b>	Post-Graduate degree in any discipline from a recognized University, demonstrating exemplary oral and written English communication skills. Proficiency in MS Office, Internet usage, and adeptness in data collection and analysis are essential requirements.
<b>Desirable</b>	Minimum of two years of experience in content writing, proof reading and editing of academic publications. Familiarity with graphics, Photoshop and related tools is an added advantage.
<b>Role &amp; Responsibilities</b>	The Senior Research Associate is required to assist the Director of the Institute on academic and research related endeavors, undertaking various tasks assigned from time to time. Responsibilities encompass secondary research, multi-tasking, meeting stringent deadlines, conducting data collection and analysis, delivering presentations and meticulous proof reading of documents and reports. The role demands flexibility including working beyond regular office hours and holidays.
<b>Date &amp; Time of Interview</b>	<b>Will be notified later</b>

**General information and conditions:**

1. Interested and eligible candidates are invited to submit applications online at <https://iimk.ac.in/> latest by **5:00 pm of 19.02.2024**.
2. Candidates are requested to upload their photograph, certificates and signature, as per the format prescribed in the online portal.
3. Candidates, who have submitted their applications, are advised to visit our website/ check their emails regularly, for getting update regarding change of interview schedule, if any.
4. The appointment to the above position will be purely on contract basis for an initial period of one year. Extension of the contract may be considered based on performance and the Institute's requirements.
5. Eligible applications will undergo screening, and only shortlisted candidates will be invited for interviews, conducted via video conference. Time slots will be communicated by e-mail.
6. If selected, engagement will be subject to verification of all certificates and experience at the time of joining.
7. Any form of canvassing or exerting influence, whether political or otherwise, will result in automatic disqualification of the candidate from consideration for the position.
8. The decision of the Director, IIMK regarding the selection shall be final.
9. Interested and eligible candidates are required to apply ONLINE through our website <https://iimk.ac.in/>

**Last date for online application is 5:00 p.m. of 19.02.2024.**



*Handwritten signature and date: 29/01/2024*

Assistant Administrative Officer (HR-Staff Matters)