



भारतीय प्रबंध संस्थान, कोषिकोड
INDIAN INSTITUTE OF MANAGEMENT, KOZHIKODE
IIM Kozhikode Campus P.O, Kozhikode -673570
Telephone: 0495- 2809218/366

RECRUITMENT OF SUPPORT ENGINEER (IT) ON CONTRACT

Notification No. C-24/2022-IIMK.HR dated 19-04-2022.

Indian Institute of Management, Kozhikode invites online applications from eligible candidates for **one position of Support Engineer (IT) on contract** at **IIMK-Kochi Campus Office, Athulya Building, Infopark, Kakkanad, Ernakulam.**

Job Specification- Educational Qualification	M.Tech (Computer Engineering & Network Technology/Computer Science and Engineering / Computer Network Engineering/equivalent)/ M.Sc (Computer Science/ equivalent)/MCA OR B.E./ B.Tech (Computer Science and Engineering /Information Technology/equivalent)/ BCA/ B.Sc (Computer Science / Information Technology/equivalent) OR Diploma (Three-Year Course) in Computer Application & Business Management/ Computer Hardware Engineering/ Computer Engineering/ Information Technology/ equivalent
Job Specification- Technical Experience	Experience needs to be relevant to the position and it is prescribed one year in respect of Post graduates, two years in respect of Graduates, and three years in respect of Diploma Holders)
Monthly Remuneration	Rs.22,300/- (including Rs.2,000/- for accommodation expenses and Rs.300/- for mobile expenses)- all inclusive.
Maximum Age Limit	35 years .
Job Description	<ol style="list-style-type: none">1. Troubleshooting of Computers- both hardware and software and user-level troubleshooting of network problems.2. Managing/ administering LAN/ WAN/ VPN network security3. Linux/ Windows server administration4. Web Programming and Multimedia editing5. Proficiency in MS Office, especially MS Excel6. Broad knowledge of:<ol style="list-style-type: none">a) Virtual environments like Zoom/WebEx,b) Learning management software, viz Moodle,c) Analytical tools like SPSS Statistics, Stata and Rd) Managing 'Digital Social Media Services' (DSMS) platforms7. Support to Admission and Academic Activities for MBA Courses/MDP/FDP/Other Non-Academic programmes.
Date & time of Test/Interview	To be decided; Interview, if online, will be held through Zoom platform.
Venue	IIMK- Kochi Campus, Athulya Building, Infopark, Kakkanad- Kochi- 682 042

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General information and conditions:

1. Applications may be submitted online at the careers page of the Institute website <https://iimk.ac.in/> latest by **5:00 p.m of 03-05-2022.**
2. Candidates must ensure before applying that they are eligible according to the criteria stipulated in the notification. If the candidate is found ineligible at any stage of recruitment process, he/she will be disqualified and their candidature will be cancelled.
3. Age limit will be as on xxxx.
4. Candidates are requested to upload their certificates, photographs, Final mark lists (SSLC onwards), community certificates in case of SC/ST/OBC/EWS, Experience certificate, if any and signature as per format prescribed in the online portal.
5. Mere eligibility will not entitle any candidate to be called for Test/interview. In case a large number of applications are received, screening will be done to limit the number of candidates. Only shortlisted candidates will then be considered for Test/online-interview.
6. Technical Test if required will be held at IIMK Kochi Campus Office only. Candidates are advised to visit IIMK website/check emails for updates. Separate communications through letters / emails will not be there.
7. Interview will be held via Zoom platform. Link will be sent through email to shortlisted candidates with details regarding time slots etc.
8. Candidates who fail to appear via Zoom platform, on the date/time of Interview, for any technical reason/connectivity issues/bandwidth etc. will be treated as absent and no separate communication or request to re-appear later will be considered.
9. The engagement to the above post will be purely on contractual basis and will have no right/claim for continuation or regular appointment.
10. Application without necessary documents, or incomplete in any other aspect will be summarily rejected.
11. Canvassing in any form will be a disqualification. No interim correspondence shall be entertained.
12. The Institute reserves the right to revise/reschedule/cancel/suspend the recruitment process without assigning any reason. The decision of the Institute shall be final and no appeal in this regard shall be entertained.
13. IIMK- Kochi Campus generally functions six days in a week with one day Weekly- Off.
14. Present Office hours are from 9:00 AM to 5:30 PM, subject to commencement of Offline Classes.
15. Decision of the Director, IIMK regarding the selection will be final.

Last date for online application is 5:00 p.m. of 03-05-2022

Dated: 19-04-2022




Consultant (GA) & HR In Charge