



भारतीय प्रबंध संस्थान कोषिकोड
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INDIAN INSTITUTE OF MANAGEMENT KOZHIKODE
IIM Kozhikode Campus P.O. , Kozhikode , Kerala PIN 673570

Recruitment of Principal Career Counsellor (On Contract)
Notification No. C-37/2021-IIMK.HR

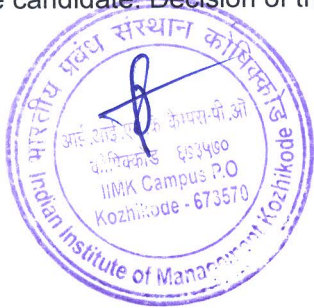
Applications are invited for the position of **Principal Career Counsellor** for a period of **three years**, on **contract basis**, at the Indian Institute of Management, Kozhikode, which is an Institution of National Importance under Indian Institutes of Management Act, 2017.

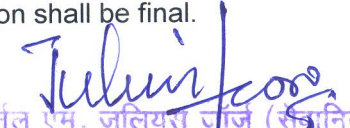
Qualification	<i>Post Graduate/MBA in Career Counselling/Psychology/HR Management. Proficiency in MS Office. Good communication skills in English (written & spoken) & Hindi (spoken).</i>
Experience	<i>Minimum Five (05) years' experience in career/placement guidance, in a University or higher education institute or corporate/Govt. training institute.</i>
Desirable	<i>Ph D in Counselling/Psychology/HR Management Experience in corporate or PSU sector.</i>
Job Profile	<i>Monitoring, understanding & addressing IIM-K students' career-related aspirations and concerns. Reviewing students' personal, educational & work experience data, so as to help them in taking informed decisions regarding their career choices. Administer relevant psychometric tests, wherever needed, so as to correctly assess the personality traits and career aspirations of students. Informing students about potential shortcomings in their skill sets and devising remedial strategies. Mapping student career aspirations with jobs available in the corporate world. Advise students on emerging jobs in the industry and prepare them adequately based on their interest. Help students in preparation of resumes and guide them for group discussion & interview, as per the sectoral choices. Maintain effective coordination with alumni community, towards keeping abreast with job market. Preparing students for negotiations during placements. Ensure confidentiality of students' data, collected on job.</i>
Place of posting	<i>IIMK Campus, Kunnamangalam, Kozhikode, 673570.</i>
Age Limit	<i>50 years</i>
Remuneration	<i>All-inclusive fixed monthly remuneration of Rs.1,00,000/- (Rupees one lakh only)</i>
Date and Time of Interview	<i>Will be intimated later</i>

General information and conditions:

- Interested and eligible candidates may submit applications online at <https://iimk.ac.in/> latest by 3:00 PM on **21.10.2021**. Candidates are requested to upload their photograph, certificates and signature, as per the prescribed format. In case of any technical difficulty in filling of online forms or uploading documents, please contact hr@iimk.ac.in or taweb@iimk.ac.in.
- Candidates, who have submitted their applications, are advised to visit our website/check their emails regularly, for getting update regarding change of interview schedule, if any.
- The engagement will purely be **on contract basis of three years** and **initial six months will be on probation**. If the candidate is found unsuitable or the performance is unsatisfactory, the contract is liable for termination.
- Applications would be screened and only shortlisted candidates will be interviewed; which may be through video conference. Time slots will be communicated by e-mail.
- Canvassing in any form and/or bringing in any influence, political or otherwise will automatically disqualify the candidate. Decision of the Director, IIMK regarding selection shall be final.

22.09.2021




ले. कर्नल एम. जुलियस जॉर्ज (संनितवृत्त)
Chief Administrative Officer
मुख्य प्रशासनिक अधिकारी
Chief Administrative Officer
भारतीय प्रबंध संस्थान कोषिकोड
Indian Institute of Management Kozhikode
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