



भारतीय प्रबंध संस्थान कोषिकोड

INDIAN INSTITUTE OF MANAGEMENT KOZHIKODE

IIM Kozhikode Campus P.O., Kunnamangalam, Kozhikode 673570

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**RECRUITMENT OF LIBRARY & INFORMATION ASSOCIATE (INTERN)**

**Notification No. C-24/2024-IIMK.HR**

Indian Institute of Management Kozhikode invites applications from eligible candidates for one-year internship as Library & Information Associate (Intern).

**About IIM LIC and Internship Opportunity**

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**About IIM LIC and Internship Opportunity**

The Library and Information Centre (LIC) is a creative and strategic partner in the Indian Institute of Management Kozhikode (IIMK) teaching, learning, and research activities. LIC is one of the earliest adopters of open-source software like Koha, DSpace, Greenstone library. It continues to add value through its state-of-the-art collection and information services, backed by its vast and varied information resources. The LIC Internship programme provides a unique opportunity to work and learn the practical and functional aspects of Library and Information operations such as the acquisition of content (both print and Digital), Classification, Cataloguing & Organization of Information Resources, Digital Information Services, Document Delivery Services, Research Support Services, Design & Development of Information Systems and Services, Web-based Information Services etc. Selected candidates are expected to work in various sections of the LIC on a rotation basis and learn about Digital Library, Innovative Research Information Support Services, Knowledge Organization, and use state of technologies and systems.

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| <b>Position</b>      | <b>LIBRARY &amp; INFORMATION ASSOCIATE (INTERN)</b>                                                                                                                                                                                                                                                          |
| <b>Qualification</b> | Master of Library & Information Science (MLISc) (Graduated in the year 2023 and 2024 only). The applicants should have secured a minimum of First Class or its equivalent in the basic academic degree and First Class or equivalent in the MLib/ MLISc (professional degree) as declared by the University. |
| <b>Desirable</b>     | PGDLAN (Post Graduation Diploma in Library Automation & Networking/ P G Diploma in Digital Library & Information Management Programme from reputed Govt approved University/Institute.                                                                                                                       |

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|-------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Maximum Age Limit</b>                        | 25 years (as on the date of notification)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>Number of Vacancies</b>                      | <b>01 (one)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| <b>Nature of Internship</b>                     | The Library and Information Associate (Intern) programme provides an opportunity to work and learn the practical and functional aspects of LIC activities which include various library operations such as acquisition of teaching and learning content (both print and Digital), Classification, Cataloguing & Organization of Information Resources, Document Delivery Services, Digital Information Services, Research Support Services, Processing of research publications, Information Systems, Design & Development of Information Systems and Services, Web based Information Services etc. They are expected to work in various aspects of Digital Library, Innovative Research Information Support Services, Knowledge Organization and Management by using state of the technologies and systems. |
| <b>Consolidated Monthly Remuneration</b>        | <b>Rs. 19,000/- (Including shift duty allowance and telephone allowance)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Duration of Internship and other details</b> | <b>Duration:</b> The duration of the engagement is one year only. The selected interns are expected to work 6 days in a week (Monday – Saturday) on any of the three shifts including night shifts and holidays.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |

**General information and conditions:**

1. Interested and eligible candidates may submit applications online at <https://iimk.ac.in/> latest by **5:00 pm of 21.05.2024**.
2. Candidates are requested to upload their photograph, certificates and signature, as per the format prescribed in the online portal.
3. Candidates, who have submitted their applications, are advised to visit our website/ check their emails regularly to get updates regarding interview schedule changes.
4. The engagement to the above position will purely be on a contract basis for One Year.
5. **The selected candidates will work from Monday-Saturday (six days a week) and may be required to work in different shifts and weekends on a rotation basis.**
6. Eligible applications would be screened, and only shortlisted candidates will be interviewed; through video conference. Time slots will be communicated by email. Written test may be conducted for filtering in case large number of applications are received.
7. If selected, engagement will be subject to verification of all certificates at joining.
8. Canvassing in any form and bringing in any influence, political or otherwise, will automatically disqualify the candidate for the position.
9. The decision of the Director, IIMK regarding the selection shall be final.

**The last date for online application is 5:00 pm on 21.05.2024**

Dated: 02.05.2024



*J. L. L.*  
- 02/05/2024  
AAO (Staff Matters)