



Notification No. C-40/2023-IIMK.HR

RECRUITMENT OF ESTATE SUPERVISORS ON CONTRACT

Indian Institute of Management Kozhikode invites applications for the contractual positions of Estate Supervisors.

No. of vacant position	01 (One)
Maximum Age Limit	40 years
Remuneration & Allowance	<ul style="list-style-type: none">• Consolidated monthly remuneration of Rs.24,000/-• Telephone allowance of Rs.300/- per month .
Qualification	Graduation in any Discipline with Five years' experience in Fire Safety, Security, Transport and Estate Management. OR SSLC for Ex-Serviceman with not less than 15years of service in the Armed forces with experience related to Estate and Transport.
Desired Profile of the candidate	<ol style="list-style-type: none">1. Should be able to carry out field operations without any reluctance. Duties including walking, climbing steps, frequent visits to different parts of the campus/out of the campus...etc.2. Able to communicate in English/Hindi.3. Good Physical and medical standards.4. Willing to work in odd hours and on holidays5. Residence should be within 15 Kms from the campus.6. The Selected person has to take several rounds/day in the campus in his own vehicle as part of his duty.
Date of Interview	Will be intimated later

General Information and Conditions:

1. Interested and eligible candidates may submit applications online at <https://iimk.ac.in/> latest by **5:00 pm of 03-08-2023**.
2. Candidates are requested to upload their photograph, certificates and signature, as per the format prescribed in the online portal.
3. Candidates, who have submitted their applications, are advised to visit our website/ check their emails regularly, for getting update regarding change of interview schedule, if any.
4. The engagement to the above position will purely be on contract basis for an initial period of six months. Further extensions will be subject to job requirements and performance.
5. Based on details submitted in the application, Academic & professional profiles submitted by the candidates will be shortlisted for selection process and interview.
6. Eligible applications would be screened and only shortlisted candidates will be interviewed. Time slots will be communicated by e-mail.

7. If selected, engagement will be subject to verification of all certificates and experience at the time of joining.
8. Canvassing in any form and/or bringing in any influence, political or otherwise will automatically disqualify the candidate for the position.
9. Decision of the Director, IIMK regarding the selection shall be final.

Last date for online application is 5:00 p.m. of 03-08-2023.

Dated: 07-07-2023



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07/07/2023
for In Charge HR Office