भारतीय प्रबंध संस्थान कोषिक्कोड़
आई आई एम् कोषिक्कोड़ कैम्पस- पी ओ, कोषिक्कोड़ -673 570, केरल
INDIAN INSTITUTE OF MANAGEMENT KOZHIKODE
IIM Kozhikode Campus P.O., Kozhikode-673 570, Kerala

F.No. 29-02(60)/2022-IIMK.HR 27 Sep 2022

Corrigendum to Notification No.C-48/2022 dated 25.08.2022

Pay/Remuneration for the post of Placement Officer and experience required may be read as follows:

Pay:- Rs. 1,00,000-1,50,000 (Consolidated-to be fixed based on experience and expertise)

Experience:- 3-10 years of service out of which at least Three (03) years * **relevant experience** in $ **equivalent relevant service and pay.**

Important Note:

- * Relevant experience means "Experience with proven track record as Placement Officer of any College/ university/ Institute or experience in a Senior HR position or as a Senior Manager with a reputable company primarily responsible for talent acquisition and Campus placement or experience in a Senior HR position or as Senior Manager with a staffing solutions company primarily responsible for hiring and recruitment function or experience in a Senior HR position or as a Senior Manager at an organization in the education and training sector, where the applicant is primarily engaged in institutional sales, marketing and/or B2B relationship management."

$ Details of equivalent pay:- Three years in equivalent relevant Service and Pay:

Pay	Three years' relevant experience in Minimum basic pay of Rs. 44,900/- for the year 2016 onwards & Rs. 17,140/- for the earlier periods.

The last date of submission of online application has been extended up to 23.10.2022 and the last date for submission of printout of the application with all the relevant enclosures is extended up to 31.10.2022.

Those who have applied against the notification no. C-48/2022 dated 25.08.2022 need not apply again. Their application will be considered along with those candidates responding to this corrigendum.

All the other matters specified in the above notification remain unchanged.

भारतीय प्रबंध संस्थान कोषिक्कोड Indian Institute of Management Kozhikode
आई.आई.एम् के कैम्पस-पी.ओ कोषिक्कोड ६७३५७० IIMK Campus P.O Kozhikode - 673570

Lt. Col. M Julius George (Retd.)
Chief Administrative Officer

भारतीय प्रबंध संस्थान कोषिक्कोड़
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INDIAN INSTITUTE OF MANAGEMENT KOZHIKODE
IIM Kozhikode Campus P.O., Kozhikode-673 570, Kerala

Notification No. C-48/2022

Indian Institute of Management Kozhikode invites **online applications** from suitable candidates for the post of Placement Officer for Two Years on Contract Basis initially.

1. Placement Officer Post Code: PO

No. of vacancies	**01**
Pay	**Rs. 75,000-1,00,000/-** (Consolidated)**

- Pay will be finalized by the Competent Authority based on the experience and performance of the candidate in the interview

Qualification: Graduation Degree from a Government recognized institution.

Experience: Twelve (12) years service with at least Three (03) years * **relevant experience** in $ **equivalent relevant service and pay**.

Important Note:

- * Relevant experience means "Experience with proven track record as Placement Officer of any College/ university/ Institute or experience in a Senior HR position or as a Senior Manager with a reputable company primarily responsible for talent acquisition and Campus placement or experience in a Senior HR position or as Senior Manager with a staffing solutions company primarily responsible for hiring and recruitment function or experience in a Senior HR position or as a Senior Manager at an organization in the education and training sector, where the applicant is primarily engaged in institutional sales, marketing and/or B2B relationship management."

- Good English Communication (verbal and written), Ability to develop a sound, credible reciprocal relations with industry with good PR, liaison and relationship-building skills, ability to facilitate and promote industry/institute interface with a view to meet managerial talent acquisition needs of the industry through the talent pool of the students of IIM Kozhikode is an essential prerequisite.

Desirable:

- MBA/PGDM from any institution of national importance or any recognized premier business school.
- Experience of having worked as a Placement Officer or related job profile in any of the Premier Institutes like IIM, IIT, NIT and other such reputed residential Colleges, would be an added advantage.
- Candidate with the willingness to travel extensively to build a network with potential recruiters.
- Membership of well-known HR networking bodies.
- A highly motivated person with a pleasing personality and strong people skills.

$ Details of equivalent pay:- Three years in equivalent relevant Service and Pay:

Pay	Three years' relevant experience in Minimum basic pay of ₹.44,900/- for the year 2016 onwards & ₹. 17,140/- for the earlier periods.

Age Limit: 50 years
Age Relaxation for Ex-Servicemen/Differently abled: As per Govt. of India Rules

Method of selection: Interview only

Instructions:

1. Application is to be submitted **online** from **25 Aug 2022** to **24 Sep 2022 (up to 23.59 hours).** In case of any technical difficulty candidates are advised to contact hr@iimk.ac.in or cc@iimk.ac.in.
2. **Printed copy of the application submitted online duly signed** along with **self-attested copies of following documents/certificates** should be sent by Speed Post/ Registered Post/ Courier, clearly writing on the top Left Corner of the Envelope "**Application for the post of _____ Post Code___**" addressed to :

   HR In-charge
   Indian Institute of Management Kozhikode
   IIM Kozhikode Campus P.O
   Kozhikode, Kerala – 673 570

   a) SSLC as proof of date of birth.
   b) Educational qualification certificates with final marks sheet as specified for the post.
   c) Experience certificate(from latest employment to earlier ones mentioning period of employment)
   d) Salary certificate (as per the requirements specified for equivalent pay).
   e) Discharge Certificate for Ex-servicemen/ Medical Certificate from Medical Board for differently abled.

Last date for receipt of printed copy of application at IIMK - 17:30 hrs on 30.09.2022

3. The performance of the candidate will be assessed periodically, and the contract, it may be extended further or curtailed based on the performance of the candidate. ***In case the services and performance are found to be outstanding, the contract may be extended further or suitable modification in terms of employment subject to due approval process.***
4. For calculation of age, **24.09.2022** ie. the last date of submission of online application will be taken into account.
5. Experience should not include Apprenticeship and Training of any form. Experience is calculated in years/months/days of the same/different organizations worked, added to arrive at total years of service. While doing so, 30 days and 12 months will be taken as one month and one year respectively.
6. Incomplete applications and applications without supporting documents will be summarily rejected. Submission of online application **alone** will be considered as incomplete application.
7. While calculating prior experience, equivalent pay (basic pay without any allowances) for non-Govt. officials should be equivalent to the entry pay in the corresponding level of 7th CPC.
8. The prescribed essential qualifications are the minimum and mere possession of the same does not entitle candidates to be called for written test/interview. The Selection Committee reserves the right to fix the criteria for selection.
9. Short listed candidates alone will be called for written test/interview for the posts applied. At the time of written test/interview, there will be certificate verification as part of selection process and those candidates, who are not meeting the criteria as fixed, will be rejected from the process of selection, even though they have been called for the written test/interview.
10. Candidates have to bring one of the documents viz, Passport/Electoral Identity Card/Aadhaar Card as proof of their identity at the time of Written Test/interview,

otherwise their applications will be rejected and they will not be permitted to attend the written test/Interview.

11. Candidates are required to regularly visit our website (www.iimk.ac.in) for getting updates and no correspondence/interim enquiries/telephonic enquiry regarding test/ interview/ selection will be entertained.
12. In the event of any of the particulars declared by the Candidate or documents submitted were found to be false, even at a later date, the candidature will be cancelled and will be treated as null & void. The service will be terminated as required.
13. Application of candidates will be rejected if they do not fulfill Minimum Pay Criteria or relevant Experience criteria in respective areas as appended below each post and/or if copies of supporting Documents/Pay Slips/Pay details certified by the respective firm, are not attached with the application form.
14. Canvassing in any form will be a disqualification.
15. In all matters relating to conduct, selection and appointment, decision of Director (IIMK) shall be final and No Query on the Subject would be entertained.

Lt. Col. M Julius George (Retd.)
Chief Administrative Officer

Date: 25.08.2022
IIM Kozhikode Campus

IMPORTANT	
Date of opening of online application	**25 August 2022 (THURSDAY)**
Last date of submission of online application	**24 September 2022 (SATURDAY)**
Last date for receipt of printed copy of application at IIMK	**30 September 2022 (FRIDAY)**
Address to which the application should be sent	**HR In-charge** **Indian Institute of Management Kozhikode** **IIM Kozhikode Campus P.O** **Kozhikode, Kerala – 673 570**