



भारतीय प्रबंध संस्थान कोषिकोड

INDIAN INSTITUTE OF MANAGEMENT KOZHIKODE

IIM Kozhikode Campus P.O., Kunnamangalam, Kozhikode 673570

Tel: 0495 2809160/366

Notification No. C-35/2022-IIMK.HR

Recruitment of Business Executive (Finance)

Indian Institute of Management Kozhikode invites applications for the contractual position of Business Executive (Finance) for Finance Lab at IIM Kozhikode.

No. of position	01 (One)
Maximum Age Limit	35 years (as on the date of notification)
Remuneration & Allowance	Rs.25,000 to 35,000/-
Qualification & Experience	1) MBA with Finance Specialization. 2) Working Experience of Five years in any financial institution. In Addition, candidate should be proficient in operating systems, MS-Office, Internet usage and operating databases.
Desirable Skills	1) A high degree of computer literacy with the ability to pick up complex systems quickly (no prior systems knowledge is required). 2) Knowledge of financial markets and Finance learning tools and technologies. 3) Streaming knowledge of EIKON/Bloomberg/Capital IQ. 4) Ability to coordinate, schedule, and manage the finance lab calendar. 5) Good written and oral communication skills.
Date & Time of Interview	Will be notified later

General information and conditions:

1. Interested and eligible candidates may submit applications online at <https://iimk.ac.in/> latest by **5:00 pm of 13-07-2022**.
2. Candidates are requested to upload their photograph, certificates and signature, as per the format prescribed in the online portal.
3. Candidates, who have submitted their applications, are advised to visit our website/ check their emails regularly, for getting update regarding change of interview schedule, if any.
4. The engagement to the above position will purely be on contract basis for an initial period of six months. Further extensions will be subject to job requirements and performance.
5. Based on details submitted in the application, Academic & professional profiles submitted by the candidates will be shortlisted for selection process and interview.
6. Eligible applications would be screened and only shortlisted candidates will be interviewed; through video conference. Time slots will be communicated by e-mail.
7. If selected, engagement will be subject to verification of all certificates and experience at the time of joining.
8. Canvassing in any form and/or bringing in any influence, political or otherwise will automatically disqualify the candidate for the position.
9. Decision of the Director, IIMK regarding the selection shall be final.

Last date for online application is 5:00 p.m. of 13-07-2022.

Dated: 15-06-2022



Handwritten signature
15/06/2022
In Charge HR Office