



**Notification No. C-34/2022-IIMK.HR**

**Recruitment of Senior Support Engineer (Civil) & Support Engineer (Civil)**

Indian Institute of Management Kozhikode invites applications from eligible candidates for the contract positions of Senior Support Engineer (Civil) and Support Engineer (Civil).

<b>Position (1)</b>	<b>Senior Support Engineer (Civil)</b>
<b>Maximum Age Limit</b>	45 years (for retired hands the maximum age limit will be 58 years)
<b>Consolidated Monthly Remuneration</b>	Rs 50, 500/- (including Rs 500/- towards telephone allowance)
<b>Qualification &amp; Experience</b>	Three Year full Time Diploma in Civil Engineering or B.E/B.Tech in Civil engineering with minimum Fifteen (15) years relevant experience in the supervision of Civil works( Including maintenance works and minor/miscellaneous original works)& verification of contractors' work bills, survey & estimation, record-keeping, documentation, etc.  <i>In addition, the candidates should have good English communication, Proficiency in MS-Office and Internet usage.</i>
<b>Job Profile</b>	<ul style="list-style-type: none"><li>➤ Responsible for day to day construction, maintenance and up-keep of the physical infrastructure (roads, buildings &amp; other structures)</li><li>➤ Implementation of various sustainable eco-friendly measures (such as water resource development, rain water harvesting, soil &amp; water conservation)</li><li>➤ Liaising with consultants/Statutory Authorities..Etc.</li></ul>
<b>Date &amp; time of Interview</b>	<b>Will be notified later</b>
<b>Position (2)</b>	<b>Support Engineer (Civil)</b>
<b>Maximum Age Limit</b>	35 years (as on the date of notification)
<b>Consolidated Monthly Remuneration</b>	Rs 20, 300/- (including Rs 300/- towards telephone allowance)

<b>Qualification &amp; Experience</b>	<p>Three Year full Time Diploma in Civil Engineering with minimum four (04) years relevant experience.</p> <p><b>OR</b></p> <p>B.Tech /BE in Civil Engineering with minimum two years relevant experience.</p> <p><i>In addition, the candidates should have good English communication, Proficiency in MS-Office and Internet usage.</i></p>
<b>Job Profile</b>	<ul style="list-style-type: none"> <li>➤ Inspecting Construction Sites regularly to ensure standards for safe working conditions are observed.</li> <li>➤ Ensuring methods to meet work schedules and to coordinate work activities with other departments.</li> <li>➤ Supervising, coordinating and scheduling the activities of related helpers and labourers.</li> <li>➤ Ensuring all materials used and work performed are as per specification.</li> <li>➤ Verification of Invoice, Survey and Estimation, record keeping and documentation.</li> <li>➤ Preparation of preliminary &amp; detailed estimates.</li> <li>➤ Capable of working a team.</li> <li>➤ Performs other appropriate duties and activities as assigned.</li> </ul>
<b>Date &amp; time of Interview</b>	<b>Will be notified later</b>

**General information and conditions:**

1. Interested and eligible candidates may submit applications online at <https://iimk.ac.in/> latest by **5:00 pm of 04-07-2022**.
2. Candidates are requested to upload their photograph, certificates and signature, as per the format prescribed in the online portal.
3. Candidates, who have submitted their applications, are advised to visit our website/ check their emails regularly, for getting update regarding change of interview schedule, if any.
4. The engagement to the above position will purely be on contract basis for an initial period of six months. Further extensions will be subject to job requirements and performance.
5. Eligible applications would be screened and only shortlisted candidates will be interviewed; through video conference. Time slots will be communicated by e-mail.
6. If selected, engagement will be subject to verification of all certificates and experience at the time of joining.
7. Canvassing in any form and/or bringing in any influence, political or otherwise will automatically disqualify the candidate for the position.
8. Decision of the Director, IIMK regarding the selection shall be final.

**Last date for online application is 5:00 p.m. 04-07-2022.**

Dated: 06-06-2022



*[Signature]*  
06/06/2022  
In Charge HR Office