



**भारतीय प्रबंध संस्थान कोषिकोड**  
**आई आई एम् कोषिकोड कैम्पस- पी ओ**  
**INDIAN INSTITUTE OF MANAGEMENT KOZHIKODE**  
IIM Kozhikode Campus P.O., Kozhikode, Kerala - 673 570

**NOTICE INVITING TENDERS**  
**FOR**  
**SUPPLY, INSTALLATION, TESTING & COMMISSIONING OF AV EQUIPMENT**  
**IN CLASSROOMS AT IIMK**  
(Through e-procurement only)

Tender No. 11-069/01/HW/NIT-22/2022-IIMK-PUR

Dated: 06.09.2022

1	Name of the work	Tenders For Supply, Installation, Testing & Commissioning of AV Equipment In Classrooms At IIMK.
2	Cost of Bid Document	The bid form can be freely downloaded from IIMK Website: <a href="http://www.iimk.ac.in/announcements/tender.php">http://www.iimk.ac.in/announcements/tender.php</a> as well as <a href="http://mhrd.euniwizarde.com">mhrd.euniwizarde.com</a>
3	Earnest Money Deposit	EMD of Rs.48,000/- (Rupees forty eight thousand only) shall be submitted through E-payment mode in E-procurement Portal. Bidder has to select the payment option as "E-Payment" to pay the EMD.
4	Period of downloading of Bid Document from IIMK Website	From <b>06.09.2022 to 27.09.2022</b> (Till 03:00 PM)
5	Last Date of Receipt of the Bids	<b>27.09.2022 up to 15:00Hrs</b>
6	Date of Opening Bid	<b>27.09.2022 at 16:00Hrs</b>
7	Mode of Submission of Hard copy of the bid	Can be sent by Speed Post/Registered Post/ Courier or dropped in the Box entitled 'Purchase Section' in the Admin. Building
8	Address to which Hard Copy of Bid is to be sent	Chief Administrative Officer Indian Institute of Management Kozhikode IIM Kozhikode Campus P.O. Kozhikode – 673 570
9	Contact Person	<b>Chief Purchase Officer</b> Indian Institute of Management Kozhikode IIM Kozhikode Campus P.O. Kozhikode – 673 570, Tel: 0495 – 2809459

Amendments to the tender (if any) will be issued only through website. [www.iimk.ac.in](http://www.iimk.ac.in) and on E-Procurement Portal [mhrd.euniwizarde.com/](http://mhrd.euniwizarde.com/)



## INDIAN INSTITUTE OF MANAGEMENT KOZHIKODE

IIM Kozhikode Campus P.O., Kozhikode, Kerala - 673 570

Tender No. 11-069/01/HW/NIT-22/2022-IIMK-PUR

Date: 06.09.2022

Bids are invited from eligible and qualified persons/firms for **“Tenders for Supply, Installation, Testing & Commissioning of AV Equipment in Classrooms at IIMK”** for Indian Institute of Management Kozhikode. The bid documents are available in [mhrd.euniwizarde.com](http://mhrd.euniwizarde.com) and the last date for the submission of bids is **27.09.2022**.

Sd/-  
Chief Purchase Officer

Visit the website for more information:

<https://mhrd.euniwizarde.com/>

<https://www.iimk.ac.in/>

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## **PART-1: GENERAL INFORMATIONS AND INSTRUCTIONS FOR THE BIDDERS**

### **1. Introduction**

INDIAN INSTITUTE OF MANAGEMENT KOZHIKODE (IIMK) is one of the premier management institutes in the country set up by Ministry of Education, Govt. of India, offering widest range of academic programs in the field of management education. It is contributing to management education and developing human resources to meet requirements of India's economy and industries and is on a high growth trajectory today.

Bids are invited from eligible and qualified persons/firms for **"Tenders for Supply, Installation, Testing & Commissioning of AV Equipment in Classrooms at IIMK"** for Indian Institute of Management Kozhikode. IIMK is planning to replace critical AV equipment in three of the classrooms at MDC. The scope of work includes supply, installation/laying, commissioning of required AV equipment such as Projector, DSP, Amplifier, HDMI Switcher, Button Panel, HDMI transmitter etc. and integrating it with the existing AV infrastructure.

### **2. General Information**

2.1 The Complete tender documents can be downloaded from the Ministry of Education's online procurement portal (<https://mhrd.euniwizarde.com/>) or from the Website of IIMK (<http://iimk.ac.in/>). Information on issuance of corrigendum, if any, related to this tender will also be available on E-Procurement Portal and also in the website of the Institute.

- a) Please read all the Terms & Conditions carefully before filling up the document. incomplete Tender Documents will be rejected.
- b) All pages of the Tender Document must be signed by the authorized signatory and sealed with the stamp of the bidding firm as token of having accepted all the Terms and Conditions of this Tender.
- c) Manner of submission of the Bids: The bidder has to submit online bids i.e. Technical Bid and Price Bid through e-procurement portal <https://mhrd.euniwizarde.com/>. No manual bid will be accepted. Bidders can witness electronic opening of bid.
- d) The last date and time for submission of the Bids: At 15.00 hrs (03:00 p.m) on 27.09.2022.

2.2 Tenders are to be submitted online through the website stated above. The tender document may be downloaded from website & submission of Technical bid / Price bid as per Tender time schedule.

2.3 **Time and date for opening of Bids:** The Technical Bids will be opened electronically at **1600hrs (04:00 p.m.) on 27.09.2022.**

2.4 **Two-Bid system:** Under two bids system through e-tendering, only the Technical Bid would be opened on the time and date mentioned above, date of opening of the Price bid will be initiated after acceptance of the technical bids. Price Bids of only

those firms will be opened whose technical bids are found compliant /suitable after technical evaluation is done by IIMK.

- 2.5 **Forwarding of Bids:** Bids should be submitted by Bidders furnishing details like valid GST registration number, Bank account details with address and complete postal address of their office & e-mail ID.
- 2.6 **Modification and Withdrawal of Bids:** A bidder may modify or withdraw his bid after submission provided that the written notice of modification or withdrawal is received by the Institute prior to deadline prescribed for submission of bids. No bid shall be modified after the deadline for submission of bids. No bid may be withdrawn in the interval between the deadline for submission of bids and expiration of the period of bid validity specified.
- 2.7 **Clarification regarding contents of the Bids:** During evaluation and comparison of bids, IIMK may, at its discretion, ask the bidder for clarification of his bid. The request for clarification will be given in writing and no change in prices or substance of the bid will be sought, offered or permitted. No post-bid clarification on the initiative of the bidder will be entertained.
- 2.8 **Rejection of Bids:** Canvassing by the Bidder in any form, unsolicited letter and post-tender correction may invoke summary rejection. Conditional tenders will be rejected.
- 2.9 **Validity of Bids:** The Bids should remain valid till 180 Days from the last date of submission of bid. However, in case of any delay due to genuine reasons, the validity period may be extended further for additional period of 60 days. If any bidder withdraws his Prequalification Bid before the said period or makes any modification in the Price Bid (BOQ) or terms and conditions of the Prequalification Bid, the Institute, without prejudice to any other right or remedy, will be at liberty to blacklist the bidder for a certain period of time.
- 2.10 **Earnest Money Deposit (EMD).** Tenderers/Bidders are required to submit a sum of **Rs.48,000/- (Rupees forty eight thousand only)** as EMD through E-Payment mode in E-procurement Portal. Bidder has to select the payment option as "e-payment" to pay the EMD as applicable. In case of exemption of EMD, the scanned copy of the document in support of exemption will have to be uploaded by the bidder during bid submission.

Tender received without EMD is liable to be rejected. EMD of the unsuccessful bidders will be returned to them after expiry of the final bid validity and latest on or before the 30th day after the award of the contract. The bid security of the successful bidder would be returned, without any interest, after the receipt of performance security. EMD is not required to be submitted by those Bidders who are registered with National Small Industries Corporation (NSIC)/MSME Udyog Adhaar however submit valid Registration Certificate along with Profile of the Vendor.

The EMD will be forfeited if the bidder withdraws or amends impairs or derogates from the tender in any respect within the validity period of their tender.

### 2.11 Performance Guarantee & Agreement:

- (a) Within 15 (fifteen) days of the receipt of notification of award/Letter of Intent, the successful bidder shall furnish a performance guarantee equivalent to an amount equal to 3% of the Contract value, in the form of Bank Guarantee from any scheduled Bank. The Performance Guarantee shall be kept valid for a period of 38 Months (to be re-validated for such equal periods for which the contract may be extended after the initial period). The Performance Guarantee amount shall be payable without any condition what so ever and these guarantee shall be irrevocable. The Performance Guarantee is intended for securing the performance of the entire tenure of the agreement between IIMK and the Contractor. The Performance Guarantee/Security Deposit shall be released only on satisfactory performance of the terms of agreement between the vendor and IIMK for the entire period of the agreed time frame plus two months. The deposit will not bear any interest.
- (b) The Performance Guarantee/Security Deposit is liable to be forfeited, if the party fails to execute the work as per the terms and conditions of the agreement and to the satisfaction of IIMK or on account of any breach of the agreement.
- (c) Within four weeks from the date of acceptance of the order by the selected Bidder, the Bidder shall execute an Agreement on non-judicial stamp paper of appropriate value (Rs200/-) with IIMK at Kozhikode in a format to be mutually agreed between IIMK and the selected Bidder.

### 3. Instructions to The Bidders

The bidders are required to submit soft copies of their bid electronically on the e-Wizard Portal using valid Digital Signature Certificates. Below mentioned instructions are meant to guide the bidders for registration on the e-Wizard Portal, prepare their bids in accordance with the requirements and submit their bids online on the e-Wizard Portal. For more information, bidders may visit the Portal (<https://mhrd.euniwizarde.com/>)

#### 3.1 Registration Process on Online Portal

- a) Bidders to enroll on the e-Procurement module of the portal <https://mhrd.euniwizarde.com/> by clicking on the link "Bidder Enrolment".
- b) The bidders to choose a unique username and assign a password for their accounts. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. This would be used for any communication from the e-Wizard Portal.
- c) Bidders to register upon enrolment, with their valid Digital Signature Certificate (Class III Certificates with signing and Encryption key) issued by any Certifying Authority recognized by CCA India with their profile.
- d) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse.
- e) Bidder then logs in to the site through the secured log-in by entering their user
- f) ID/password and the password of the DSC / e-Token.

- g) After registration send mail to Helpdesk: [helpdeskeuniwizarde@gmail.com](mailto:helpdeskeuniwizarde@gmail.com) for Account activation.
- h) As per portal norms Registration Fee will be applicable.

### 3.2 Tender Documents Search

- a) Various built-in options are available in the e-Wizard Portal like Department name, Tender category, estimated value, Date, other keywords, etc. to search for a tender published on the Online Portal.
- b) Once the bidders have selected the tenders they are interested in, they may download the required documents/tender schedules. These tenders can be moved to the respective 'Interested tenders' folder.
- c) The bidder should make a note of the unique Tender No assigned to each tender, in case they want to obtain any clarification/help from the Helpdesk.

### 3.3 Bid Preparation

- a) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- b) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid.
- c) Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that needs to be submitted. Any deviations from these may lead to rejection of the bid.
- d) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document/schedule and generally, they can be in PDF/XLSX/PNG, etc. formats.

### 3.4 Bid Submission

- a) Bidder to log into the site well in advance for bid submission so that he/she uploads the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- b) The bidder to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- c) Bidders to note that they should necessarily submit their financial bids in the prescribed format given by department and no other format is acceptable.
- d) The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, the opening of bids, etc. The bidders should follow this time during bid submission.
- e) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data, which cannot be viewed by unauthorized persons until the time of bid opening.

- f) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- g) Upon the successful and timely submission of bids, the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- h) The off-line tender shall not be accepted and no request in this regard will be entertained whatsoever.
- i) As per portal norms Tender Processing Fee will be applicable.

### 3.5 Amendment of Bid Document

At any time prior to the deadline for submission of proposals, the department reserve the right to add/modify/delete any portion of this document by the issuance of a Corrigendum, which would be published on the website and will also be made available to the all the Bidder who has been issued the tender document. The Corrigendum shall be binding on all bidders and will form part of the bid documents.

### 3.6 Assistance to Bidders

- a) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- b) Any queries relating to the process of online bid submission or queries relating to e-Wizard Portal, in general, may be directed to the 24x7 e-Wizard Helpdesk. The contact number for the helpdesk is 8448288994/86/87/89/88/81/90/92/82 011-49606060, 07903269552, 9355030608, 9055030613, 7903810198, 9355030606, 9315620706, 9355030623, 9355030628, 8800526452, 9205898228, 9122643040, 9355030604, [eprochelpdesk.01@gmail.com](mailto:eprochelpdesk.01@gmail.com), [eprochelpdesk.44@gmail.com](mailto:eprochelpdesk.44@gmail.com), [eprochelpdesk.06@gmail.com](mailto:eprochelpdesk.06@gmail.com)
- c) The tender inviting authority has the right to cancel this e-tender or extend the due date of receipt of the bid(s).
- D) The bid should be submitted through e-Wizard portal (<https://mhrd.euniwizarde.com/>) only.

## 4. Scope of Work

- 4.1 Supply and installation of all the hardware items as per the scope of work and detailed technical specifications.
- 4.2 Configuration and integration of equipment to existing AV infrastructure in the classroom.

## **PART-II: TERMS & CONDITIONS OF THE CONTRACT**

### 5. Eligibility Conditions / Pre-Requisite Qualifications

- 5.1 The Tenderer/Bidder must be a Government Organization/PSU/PSE/Public Limited Company/Private Limited Company of repute under Indian Laws.

- 5.2 The Company should be in existence for the last 5 financial years in the similar line of business.
- 5.3 The Tenderer/Bidder or any of its Directors/Board Members should not have been black-listed by any Government/Semi-Government Organization/ Statutory Body during the last three years.
- 5.4 The Tenderer/Bidder should be a system integrator with proven skills and experience in Supplying, installing, testing & commissioning similar facilities.
- 5.5 Tenderer/Bidders should furnish OEMs' Authorization for each of the product/equipment quoted authorizing Tenderer/Bidder for participating in the tender on behalf of the OEMs concerned.
- 5.6 The prospective vendor must possess adequate number of qualified personnel having prior experience in installing, commissioning, integrating, operating and maintaining similar equipment and facilities. (attach documentary proof)
- 5.7 Prospective Tenderers/Bidders should have annual financial turnover of at least **1 Crores** during the past three financial years for Indian operations.
- 5.8 The bidder should have successfully executed at least three similar projects in Government and/or Private sector costing not less than **₹9.6 Lakhs** each or two similar projects costing not less than **₹12 Lakhs** each or one similar project costing not less than **₹19.2 Lakhs** during the last five years out of which one should have been executed during last two financial years. Submit documents such as work order, completion certificates and TDS certificate in support of your experience.
- 5.9 The solution provider must have implemented similar classroom AV installation at least one time earlier.
- 5.10 The solution provider must have business representation office in Kerala to help with the call coordination.
6. The equipment to be supplied under this contract shall be the industry proven products and not the R&D models. The equipment shall confirm to the requirements of relevance to Indian & International Standards.
7. Bidder shall indicate OEM part no, make and model of the quoted equipment and software component along with relevant detailed Technical catalogues/brochures. The Technical information provided along with bid should be sufficient to evaluate the solution to be supplied.
8. All equipment to be supplied must confirm to Indian power requirements.
9. ***The BOQ estimated by IIM is not exhaustive. Any additional items/components as required for the successful completion of the work undertaken may be assessed by the party and the same may be incorporated in the offer. The BOQ as assessed by the party as above should be clearly indicated in the offer.***

10. The bidder shall supply and install all required connectors, cables, etc. as well as the programming necessary to complete the installation of the project.
11. Installation & Commissioning inter alia including Supply, laying with suitable protection, termination / fixing of cables, connectors, lugs and other items, not specifically even mentioned in the Technical Specification, BOQ and is required to successfully complete the project shall be provided free of cost by the bidder.
12. Wherever specific brands are mentioned, bidder is to quote only for those brands. Any other brands quoted, claiming as equivalent of the specified brand will not be considered for evaluation.
13. Comprehensive three years AMC charge after expiration of the 3-year warranty shall clearly be mentioned.
14. **Original Equipment Manufacturer (OEM) Authorization**  
Tenderer/Bidders should furnish OEMs' Authorization for each of the product/equipment quoted authorizing Tenderer/Bidder for participating in the tender on behalf of the OEMs concerned.
15. **Warranty:**
  - 15.1 All the equipment supplied under this shall carry **Three-year warranty from the respective OEMs**. The bidder shall submit the OEM warranty coverage documents. The warranty coverage shall start after Project sign-off.
  - 15.2 Comprehensive AMC charges after expiration of the warranty shall clearly be mentioned.
  - 15.3 Vendor should also provide details of appropriate Escalation Matrix in case of non-satisfactory service support.
16. **Site visit**  
Every Tenderer/ Bidder is expected to inspect the site, conduct a site survey, to understand the requirement, at his own cost before quoting. The bidder must also go through all the terms and conditions as stipulated in the documents. It will be construed that the Vendor has inspected the site, conducted the required site survey and satisfied himself about the Institute's requirements, site conditions, availability of materials and other relevant matters and the quoted rates shall hold good in all conditions.
17. The bidders are advised to submit the desired papers/documents with their technical bids. Organizational Profile, failing which the bids shall be declared un-responsive.
18. The bidder must attach self-attested copies of its Bank Account, PAN, GST number, Certificate of incorporation/registration.

19. **Delivery Schedule:** The time allowed for completion of Service is 90 days reckoned from the day of issue of the Purchase Order.
20. **Penalty:** Delivery schedule shall clearly be indicated in the quotation submitted by the supplier. Penalty at the rate of 0.5% or part thereof of the order value per week, subject to a maximum of 2.5% will be imposed for delayed delivery and installation.
21. **Prices:** The rates quoted shall be inclusive of all admissible taxes/Duties/ Levies. Any increase in taxes and others statutory duties/levies after the expiry of scheduled delivery date or award of contract/work order shall be to the supplier account. However, benefit of any decrease in these taxes/duties shall be passed on to the IIMK by the supplier.
22. **Payment Terms:** Normal payment terms acceptable to the Institute shall be up to 75% of material value against delivery of material, up to 95% of project value within 30 days of satisfactory installation, testing, commissioning and integration of the equipment and the remaining 5% after the warranty period.

### **PAR-III: STANDARD CONDITIONS OF CONTRACT**

23. **Authorized signatory:** If the tender is made by or on behalf of a company incorporated under the Companies Act of 1956, it shall be signed by the Managing Director or one of the Directors duly authorized on that behalf. If it is made by a partnership firm, it shall be signed with co-partnership name by a member of the firm who shall sign copy of Power of Attorney with the tender authorizing him to sign on behalf of the partners. A certified copy of the registered partnership deed shall also be submitted along with the tender.
24. If the Tenderer is not the OEM for the product, a letter from the OEM authorizing the Tenderer to quote OEM's product on behalf of the OEM specifically for this tender shall be attached failing which the offer shall be rejected.
25. The bidder should have successfully executed at least three similar orders in Government and/or Private sector. The bidders are required to submit supporting document for the past experience i.e. copy of the purchase order and work completion report etc. These documents would be subject to further verification by the IIM, if required.
26. The vendor should attach a list of his/her customers with supporting documents, failing which the tender is liable to be rejected.
27. **LAW:** The work order and agreement shall be considered and made in accordance with the laws of the Republic of India. The work order shall be governed by and interpreted in accordance with the laws of the Republic of India.
28. **Effective date of the contract order:** Normally the contract shall come into effect on the date of its acknowledgment by the bidder (Effective Date) and shall remain valid until the completion of the obligations of the parties under the contract. The delivery, supply and performance of the services shall commence from the effective date of the contract Order.

29. **Dispute resolution:** All disputes or differences arising out of or in connection with the work order shall be settled by bilateral discussions. Any dispute, disagreement or question arising out of or relating to the work order or relating to delivery of software, which cannot be settled amicably, shall be referred to the Director, IIMK whose decision shall be final and binding on both parties. The Agreement shall be governed by laws of India and court at Kozhikode shall have exclusive Jurisdiction.
30. **Dispute resolution board:** Either party aggrieved by the decision of the Director IIMK may refer the dispute before Dispute Resolution Board. Dispute Resolution Board shall consist of a presiding officer as mutually agreed by both parties failing which will be nominated by the Director IIMK. The said Board may resolve the dispute as per procedure evolved by it however subject to compliance of principle of natural justice. Advocates are not allowed to participate in the proceedings before the Board and both parties shall be represented by their full time officers. The decision/order passed by the board shall be final and binding on both parties. The cost of proceedings will be borne by the both parties.
31. **PENALTY FOR USE OF UNDUE INFLUENCE:** The bidder shall undertake that he has not given, offered or promised to give, directly or indirectly, any gift, consideration, reward, commission, fees, brokerage or inducement to any person in service of IIMK or otherwise in procuring the work orders or forbearing to do or for having done or forborne to do any act in relation to the obtaining or execution of the present work order or any other work order with the Government of India for showing or forbearing to show favor or disfavor to any person in relation to the present work order or any other work order with the Government of India. Any breach of the aforesaid undertaking by the bidder or any one employed by him or acting on his behalf (whether with or without the knowledge of the bidder) or the commission of any offers by the bidder or anyone employed by him or acting on his behalf, as defined in Chapter IX of the Indian Penal Code, 1860 or the Prevention of Corruption Act, 1986 or any other Act enacted for the prevention of corruption shall entitle IIMK to cancel the work Order and all or any other work orders with the Bidder and recover from the Bidder the amount of any loss arising from such cancellation. A decision of IIMK or the nominee to the effect that a breach of the undertaking had been committed shall be final and binding on the Bidder. Giving or offering of any gift, bribe or inducement or any attempt at any such act on behalf of the Bidder towards any officer/employee of IIMK or to any other person in a position to influence any officer/employee of the IIMK for showing any favor in relation to this or any other work order, shall render the Bidder to such liability/ penalty as IIMK may deem proper, including but not limited to termination of the work order, imposition of penal damages, forfeiture of the Bank Guarantee and refund of the amounts paid by IIMK.
32. **Access to books of accounts:** In case it is found to the satisfaction of IIMK that the bidder has engaged an agent or paid commission or influenced any person to obtain the contract as described in clauses relating to agents/agency Commission and penalty for use of

undue influence, the bidder, on a specific request of IIMK, shall provide necessary information/ inspection of the relevant financial documents/information.

33. **Non-disclosure of contract documents:** Except with the written consent of the IIMK/Bidder, other party shall not disclose the contract or any provision, specification, plan, design, pattern, sample or information thereof to any third party.
34. **Termination of contract:** The IIMK shall have the right to terminate this contract in any of the following cases without payment of compensation: -
- a) The successful Bidder is declared bankrupt or becomes insolvent.
  - b) The IIMK has noticed that the successful bidder has utilized the services of any Indian/Foreign agent in getting this contract and paid any commission to such individual/company etc.
  - c) For non-performance/default in compliance of the terms and conditions of the contract.
35. IIMK may terminate this contract at any time with the notice of 30 days in advance.
36. **Notices:** Any notice required or permitted by the contract shall be written in the English language and may be delivered personally or may be sent by registered pre-paid mail/airmail, addressed to the last known address of the party to whom it is sent.
37. **Transfer and sub-letting:** The Bidder has no right to give, bargain, sell, assign or sublet or otherwise dispose of the contract or any part thereof, as well as to give or to let a third party take benefit or advantage of the present Contract or any part thereof.
38. **Amendments:** No provision of present Contract shall be changed or modified in any way (including this provision) either in whole or in part except by an instrument in writing made after the date of this Contract and signed on behalf of both the parties and which expressly states to amend the present Contract.
39. The Bidder is required to give confirmation of their acceptance of the standard conditions of the contract, which will automatically be considered as part of the contract concluded with the successful Bidder as selected by the IIMK. Failure to do so may result in rejection of the Bid submitted by the Bidder.

#### **PART-IV: TECHNICAL SPECIFICATION OF REQUIREMENT**

1. **Bill of Material:** Supply of Material as Per Technical Specifications.

<b>Sr No</b>	<b>Item</b>	<b>Qty</b>
1	Projector	3 Nos
2	DSP	3 Nos
3	Amplifier	3 Nos
4	HDMI Switcher	3 Nos
5	Button Panel	3 Nos
6	HDMI transmitter	3 Nos
7	Cables/ Connectors	1 set

## 2. TECHNICAL SPECIFICATIONS OF REQUIRED ITEMS:

SI No	Item	Specification
1	<b>Projector</b>	<p><b>WUXGA Projector</b>            Projection technology : Laser            Resolution : WUXGA 1920 x 1200 or better            Brightness: 5000 lumens or Higher            Connectivity: HDMI IN,HDMI OUT, VGA, Video over Ethernet (HDBaseT with 4K signal support) , RS-232, LAN            Contrast ratio: 2500: 1 or better</p> <p><b>Make: Panasonic/ Epson</b></p>
2	<b>Audio DSP</b>	<p><b>Audio DSP</b>            Rack mountable            software-configurable signal processing            Should support min 6 channles mic/line inputs with AEC processing            Should support min 4 output channels            should have USB audio communication            should have Ethernet commucation port            should have Phantom Power +48VDC</p> <p><b>Make: Biamp/ BSS/ Xilica</b></p>
3	<b>Amplifier</b>	<p><b>Multi channel Amplifier</b>            Minimum 4 channel            Minimum 100 W per channel            Frequency response 20Hz ~ 20kHz, +/-0.5dB            Signal to noise ratio : 100 dB or better</p> <p><b>Make : Crown/ Australian Monitor/ Sonodyne</b></p>
4	<b>HDMI Switcher</b>	<p><b>Digital Matrix Switcher</b>            Minimum 4 HDMI 2.0 HDCP 2.2 Inputs and 2 Outputs            Should support HDMI Audio Embedding            Should support RS-232/ Ethernet for third party control            Video resolution should support up to 4096 x 2160@ 60 Hz</p> <p><b>Make : Extron/ Karmer/ AMX</b></p>
5	<b>Button Panel for AV Control</b>	<p><b>Button Panel</b>            should have Minimum 6 backlit button            Minimum 2 ns RS-232            Minimum 2 Relay ports            Ethernet port for device configuration, control.</p> <p><b>Make : AMX/ Extron/ Kramer</b></p>

6	<b>HDMI Transmitter</b>	<b>HDBaseT Digital Transmitter</b> HDMI Inputs HDBT on RJ45 port Minimum 120 feet for 4K @60Hz HDMI 2.0 and HDCP 2.2 signal compliance  <b>Make : AMX/ Extron / Kramer</b>
7	<b>Cables/ Connectors/ Accessories</b>	Shielded RJ 45 connectors ,XLR connectors ,STP cables, Audio/ control cables required for the project  <b>Make : MX/ Neutrik</b>

### **PART-V: PREPARATION OF BID DOCUMENT**

40. The Bidder is expected to examine all instructions, forms, terms and specifications in the Bid Document. Failure to furnish all information required as per the Bid Documents or submission of the bids not substantially responsive to the Bid Documents in every respect will be at the bidder's risk and shall result in rejection of the bid. Each bidder shall submit only one Bid. Bidder shall not contact other bidders in matters relating to this tender.
41. All pages of the Bid Document must be signed by the authorized signatory and sealed with the stamp of the bidding firm as token of having accepted all the Terms and Conditions of this Bid
42. Complete bid documents can be downloaded from the through Ministry of Education's online procurement portal (<https://mhrd.euniwizarde.com/>) or from the website of IIMK (<http://iimk.ac.in/>). Information on issuance of corrigendum, if any, related to this bid will also be available on E-Procurement Portal and also in the website of the Institute.
43. Bidders should upload the required details in their own letter-heads. In case desired documents/proof is not enclosed, the Bid may be rejected and no clarification/ enquiry in this regard will be entertained.
44. **Bid documents:** The services required to be rendered, bidding procedures and contract terms and conditions are prescribed in the Bid Documents. The Technical Bid shall be uploaded with the following documents duly signed on all pages.
  - a. Tender document (Part I, II, III, IV) signed by authorized signatory.
  - b. Technical Specifications of Requirement
  - c. Organizational Profile
  - d. Commercial Profile
  - e. Bidder's Work Order Details
  - f. OEM Authorization Letter
  - g. Non-Blacklisting Declaration
  - h. Tenderer Bank information for E-Payment

#### 45. FINANCIAL BID

- (a) The vendor has to submit the price bid as given in the format in **Annexure-G**. The bidder needs to fill up the rates, downloaded for the Price Bid (In Excel format) in the designated cell and upload the same in designated location of BOQ.
- (b) The prices shall be inclusive of all Taxes. However, basic unit price and all other components of the price need to be individually quoted as per price schedule given in Price Bid.
- (c) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- (d) "DISCOUNT, if any, offered by the bidders shall not be considered unless they are specifically indicated in the price schedule. Bidders desiring to offer discount shall therefore modify their offers suitably while quoting and shall quote clearly net price taking all such factors like discount, free service, etc. into account".

#### 46. PERIOD OF VALIDITY OF BIDS

- a) Bid shall remain valid for a period not less than 180 days after the deadline date specified for submission.
- b) In exceptional circumstances, IIMK may request the consent of the bidder for an extension to the period of bid validity. The request and the response thereto shall be made in writing. A bidder accepting the request and granting extension will not be permitted to modify his bid.

47. **Opening of bids:** The valid e-bids received through the e-Procurement portal before the deadline will be opened at 16:00 hours on **27.09.2022** by representatives of IIMK and the bidders or their representatives they choose can be log into the e-procurement portal for getting the updates of the bid. In the event of the specified date of bid opening being declared a holiday for IIMK, the bids shall be opened at the appointed time and location on the next working day.

48. **Right to accept /reject the bid:** IIMK does not pledge itself to accept the Bid and reserves to itself the right of accepting the whole or any part or portion of the Bid or cancel the Bid without assigning any reason whatsoever. IIMK will examine the materiality/significance of the deviation/variation, if any, and shall take its own decision to accept or reject the Bid. IIMK's decision on acceptance/rejection shall be final without assigning any reason thereof. Bid once submitted will not be allowed for revision without the approval of IIMK. Any withdrawal of Bid after submission of offer will result in debarring/blacklisting of the party.

49. **Evaluation of bids:** The duly constituted bid evaluation Committee (BEC) shall evaluate the bids and is empowered to take appropriate decisions on minor deviations. The decision of the BEC on Techno –Commercial evaluation(s) shall be final and binding on all the bidders.

50. **Award of bid:** The contract shall be awarded to the lowest evaluated bidder whose bid has been found to be responsive and who is eligible and qualified to perform the contract

satisfactorily as per the terms and conditions incorporated in the corresponding bidding document.

51. **Acknowledgement/acceptance of the purchase order:** The supplier shall give an acknowledgement of the Purchase Order within 10 days of the date of the Purchase Order. In case, the supplier fails to acknowledge the Purchase Order within the stipulated time, the Institute is at liberty to cancel the Purchase Order.

52. **Submission of the bid:**

- (a) All bids should be done through Ministry of Education's online procurement portal at <https://mhrd.euniwizarde.com/>,
- (b) Tendering shall be in one stage. The Technical Bid (Documents) and Financial Bid (BOQ) shall be accepted only in online mode through E-Procurement Portal. Both the Technical and Financial Bid shall be open on due date and time as mentioned in the NIT.
- (c) The hard copy of the bid receiving for our filing purposes only and will not be considered for evaluation purposes.
- (d) A Sealed envelope containing the hard copy of the Technical Bid with all supporting documents, completely filled and duly signed shall be submitted, which shall be superscripted as **"Tenders for Supply, Installation, Testing & Commissioning of AV Equipment in Classrooms at IIMK"** with Bid Number so as to reach the address mentioned below latest by **15:00 Hrs on 27.09.2022** to the following address;

**CHIEF ADMINISTRATIVE OFFICER  
INDIAN INSTITUTE OF MANAGEMENT KOZHIKODE  
IIMK CAMPUS P.O., KOZHIKODE – 673 570 (KERALA)**

**FOR FURTHER DETAILS, IF ANY, PLEASE CONTACT CHIEF PURCHASE OFFICER (PHONE: 0495-2809459; E-MAIL PURCHASE@IIMK.AC.IN) BETWEEN 9:30 AM AND 5:00 PM ON WORKING DAYS.**

Date: 06.09.2022

Col Biju Warriar (Retd)  
Chief Purchase Officer

## Organizational Profile (Details of the Company)

Sl. No	Clarification sought	Details to be furnished	
1	Name of the authorized signatory Contact Address Email Address: Telephone No. Mobile No. Fax No.		
2	Type of company/organization (please tick)	<input type="checkbox"/> Private Limited Company <input type="checkbox"/> Public limited Company <input type="checkbox"/> Others (specify)	
3	Year of Incorporation:		
4	Has the company/organization ever been black-listed by Govt. of India, <b>if No</b> , please attach a self-declaration		
5	Annual turnover during the financial years:	<b>Year</b>	<b>Amount (in lakhs)</b>
		2018-19	
		2019-20	
		2020-21	
6	Confirm whether the company/organization is a systems integrator with proven skills and experience in designing, setting up, operating and maintaining similar facilities? <b>Please attach the completion certificate as a proof for expertise</b>		
7	Number of similar projects executed during last 5 years:	<b>Value</b>	<b>Number</b>
		Not less than 9.6 lakhs	
		Not less than 12 lakhs	
		Not less than 19.2 lakhs	
8	Total number of above projects executed during last 2 financial years and the total value of these projects	No. of Projects: Value :	
9	Number of qualified technical personnel	ALL INDIA	
		KERALA	
10	Confirm whether company/organization has local support facility at Kozhikode (please tick)	<input type="checkbox"/> YES <input type="checkbox"/> NO	
11	Whether the Bidder is authorized by the OEM to participate in this Tender?	<input type="checkbox"/> YES <input type="checkbox"/> NO	

[Note: Please attach documentary proof in support of the information furnished above, wherever necessary, duly signed by the authorized signatory]

Date:

(Signature of Authorized Signatory)

Commercial Profile

	<b>Financial Year</b>	<b>Turnover in Rs.</b>	<b>Net Taxable Income</b>	<b>Remarks</b>
Bidder's Annual Turnover for last three Financial years & Income Tax Returns for last three financial years	<b>2018-19</b>			Supporting Documents are to be attached along with the Annexure <i>(Balance Sheet approved by the CA and the IT clearance certificate, profit loss account)</i>
	<b>2019-20</b>			
	<b>2020-21</b>			

Date:

Authorized Signatory:

## Annexure-C

### Bidder's Work Order Details

List of major clients where the similar type of Work executed by you during the last 5 financial years			
Sl. No.	Evaluation Criteria	Name of the Client with Order No. & date	Date of Satisfactory Completion Certificate Issued by the Client
1	Three similar projects costing not less than <b>₹9.6 Lakhs each</b> OR		
2	Two similar projects costing not less than <b>₹12 Lakhs</b> OR		
3	One similar projects costing not less than <b>₹19.2 Lakhs</b>		

Date:

Authorized Signatory

**Note :** *Supporting Documents are to be attached along with the form (Work order, completion certificates and TDS certificate)*

**ORIGINAL EQUIPMENT MANUFACTURER'S (OEM) AUTHORISATION LETTER**

*(In Original Letter Head of OEM)*

To

Date:

Dear Sir,

Subject: Direct Manufacturers Authorization

Tender Ref No:

We.....an established and reputable manufacturer of professional \_\_\_\_\_system ..... (Product) having factories ..... and offices at ..... do hereby authorize M/s \_\_\_\_\_, to submit a above requirement and subsequently negotiate and sign the contract with you for the supply of goods manufactured by us.

We would like to bring to your kind notice that M/s \_\_\_\_\_ has a full-fledged team bases out at Kozhikode/Kochi/Trivandrum who can provide the best local implementation & after sales support and their local Engineers are trained and certified by our team. I take the privilege to inform you that their local engineers can integrate and program the system as per to the design requirements and can provide the best support.

Yours faithfully,

For .....

*Signature of Officer Authorized to sign this Document on behalf of the OEM.*

**Non-Blacklisting Declaration**

**(To be submitted on Letter Head of bidder along with Technical Bid)**

Dated:

To,

.....  
.....  
.....  
.....

Subject: Declaration for Non-Blacklisting

Tender Reference No:

Name of Tender/Work: Procurement of Servers, Storage and Associated Software (S) under Buy-back of existing servers.

Dear Sir,

I/We hereby declare that I/we have not been blacklisted by any Central/ State Government/agency of Central/ State Government of India or any other country in the world/ Public Sector Undertaking/ any Regulatory Authorities in India or any other country in the world during last 5 years for any kind of fraudulent activities.

Yours Faithfully,

(Signature & Name of the Bidder, with Official Seal)

**TENDERER BANK INFORMATION FOR E-PAYMENT**

1	Name and Full address of the Tenderer & E-Mail address	
2	Credit Account No.	
3	Account Type (SB or CA or OD)	
4	Name of the Bank	
5	Branch full address with Telephone No	
6	Telephone/Mobile/Fax No. of the Tenderer	
7	PAN (Permanent Account Number)	
8	GST Registration Number	
9	Xerox Copy of Cheque and PAN card should be enclosed.	

**PRICE BID****Part-A**

Sl. No.	Description	Make / Model / OEM Part Number	Qty.	Unit rate	GST	Total
1	Projector		3 Nos			
2	DSP		3 Nos			
3	Amplifier		3 Nos			
4	HDMI Switcher		3 Nos			
5	Button Panel		3 Nos			
6	HDMI transmitter		3 Nos			
7	Cables/ Connectors		1 Set			
<b>Total Amount Quoted</b>						

**Part-B**

Sr. No	Period of AMC	Amount
1	4 <sup>th</sup> Year Comprehensive AMC	
2	5 <sup>th</sup> Year Comprehensive AMC	
3	6 <sup>th</sup> Year Comprehensive AMC	
<b>Total CAMC Charges</b>		
<b>Grand Total (A+B)</b>		

**Note:** The bidder needs to fill up the rates, downloaded for the **Price Bid (In Excel format)** in the designated cell and upload the same in designated location of **BOQ**.