# Indian Institute of Management Kozhikode



# Executive Post Graduate Programme in Management EPGP (2016-18) at IIMK Kochi Campus



Athulya IT Complex, Infopark, Kochi - 682 030

# **ADMISSION NOTIFICATION**

Indian Institute of Management Kozhikode invites online applications from working executives for the fourth batch of the two-year Executive Post Graduate Programme in Management (EPGP) at Kochi Campus.

# The Programme:

The face-to-face classroom based programme is conducted at the IIMK Kochi Campus, Athulya Building, Infopark, Kochi. The programme is divided into four quarters each of 10 to 12 instructional weeks including assessment. The programme will be conducted in two batches; one as Evening batch and the other as Weekend batch.

#### **Courses & Credits:**

The participants are required to go through compulsory courses of 1 to 3 credits each, during the first year. The total number of in-class room hours in the first year of the programme would be 380 hours. In the second year, students choose from a wide variety of electives offered besides one compulsory course each in the 5<sup>th</sup> and 6<sup>th</sup> quarter. Further, the programme also requires the participant to undertake a Business Plan Proposal in the 7<sup>th</sup> quarter and a Business Simulation in the 8<sup>th</sup> quarter. A total number of 320 equivalent hours (in-class) would be devoted by the participants in the second year of the programme. Participants are eligible for the diploma on successful completion of these modules. The total credit requirement of the programme will be 700-740 hours.

#### **Pedagogy & Assessment:**

The pedagogy followed will be a blend of experiential and participatory models like simulations, case studies, projects and traditional lecture methods. The evaluation of academic performance in each course will be based on varying assessment criteria like; Assignments, Quizzes, Class Participation, Project Work, End-Term Examination and any other component as may be decided by the Instructor.

# Class timings\*:

Evening Batch: Monday, Tuesday, Thursday and Friday - 6:45 pm to 9:30 pm

Week end Batch: Saturday - 4:00 pm to 9:45 pm

Sunday - 9:45 am to 4:00 pm

\* Class schedule mentioned are subject to change. IIMK reserves all rights to change the schedule.

## **In-Campus Modules:**

There will be at least one In-Campus module in the first and second year which will be conducted at the IIM Kozhikode Campus. Unlike regular classes, the in-campus modules would have sessions during the day time.

# **Award of Diploma:**

Participants of the EPGP on their successful completion of the programme, shall be awarded the "Executive Post Graduate Diploma in Management" (EPGDM) by the Indian Institute of Management Kozhikode.

# **Eligibility:**

- a) A Bachelor's Degree\*\* or its equivalent in any discipline with Aggregate 50% mark or equivalent CGPA. Those with CA/ICWAI/CS are also eligible to apply. And;
- b) 3 years of managerial/ entrepreneurial/ professional experience after graduation. Candidates who have completed 30 months work experience as on 15<sup>th</sup> March 2016 are also eligible to apply, provided they fulfil the 3 years criteria by the date of joining the programme.
- (\*\*) Bachelor's degree awarded by any of the Universities incorporated by an act of the central or state legislature in India or other educational institutions established by an act of Parliament or declared to be deemed as a University under Section 3 of the UGC Act, 1956 (http://www.ugc.ac.in/oldpdf/alluniversity.pdf) or possess an equivalent qualification recognized by the Ministry of HRD, Government of India. The percentage of marks obtained by the candidate in the bachelor's degree would be calculated based on the practice followed by the university/institution from where the candidate has obtained the degree. In case the candidates are awarded grades/CGPA instead of marks, the conversion of grades/CGPA to percentage of marks would be based on the procedure certified by the university/ institution from where they have obtained the bachelor's degree. In case the university/ institution does not have any scheme for converting CGPA into equivalent marks, the equivalence would be established by dividing the candidate's CGPA by the maximum possible CGPA and multiplying the result with 100.

# **Programme Fee:**

Indian Rupees Rs. 7, 40,000/- payable in six instalments.

Instalment	Amount	Pay by date
First Instalment*	140000	22 September 2016
Second Instalment	120000	22 December 2016
Third Instalment	120000	06 April 2017
Fourth Instalment	120000	13 July 2017
Fifth Instalment	120000	19 October 2017
Sixth Instalment	120000	25 January 2018

<sup>\*</sup> A refundable Caution Deposit of Rs. 10,000 is to be paid with the first instalment fee.

# **Application Fee:**

The registration fee of Rs. 2000/- shall be payable at the time of submitting the application through online mode as per methods given below.

# **Mode of Payments:**

- Credit Card\*\*\* (Visa, Master, Maestro, RuPay)
- Debit Card\*\*\* (Visa, Master, Maestro, RuPay)
- Net Banking\*\*\*

Payment through any other mode is not acceptable. Application fee once paid is not refundable or will be adjusted under any circumstances. Applications received without fee will be rejected.

\*\*\*Bank Transaction charges for Online Payment of fees will have to be borne by the candidate.

#### How to apply:

Step 1. Go to online application page in the IIMK website and register for the programme to generate the username, application number and password.

Step 2. Apply online by filling the application form and paying the prescribed fee.

Step 3. Send the documents as specified in Annexure A-1\*\* to following address so as to reach by admission closing date, super scribing on the envelope "Application EPGP 04 (batch 2016-18)"

# Mailing address:

Manager – Kochi Campus,

Indian Institute of Management Kozhikode

**IIMK Kochi Campus**,

First Floor, Software Development Block

Athulya IT Complex, Infopark

Kakkanad, Kochi - 682 030

Phone: 0484-2415280

Note: Please ensure that all documents mentioned in Annexure A-I are attached to the application properly. Incomplete application will be summarily rejected.

#### Admission:

The admission would be a two-stage process. All eligible candidates would need to write the EMAT (Executive Management Aptitude Test). Candidates have to download the EMAT call letter from the IIMK website and bring a hardcopy to the examination centre. Candidates would be shortlisted for personal interview on the basis of a minimum score in EMAT. The institute reserves the right to decide a cut-off mark based on the total number of candidates, average marks scored or any other factors as may be relevant. List of shortlisted candidates for personal interview will be displayed at the examination centre notice board and website within two hours from the close of EMAT.

Selection of candidates would be based on a weighted composite score obtained by candidates in their EMAT and personal interview. The institute reserves the right to decide a cut-off mark to be scored in the personal interview for considering the candidate for selection. List of selected candidates for admission to the programme will be published on the website.

# **EMAT - Executive Management Aptitude Test:**

The EMAT entrance examination is conducted to assess the basic logical, numerical and verbal ability of candidates for the two-year EPGP which are necessary for successful completion of the programme. The objective of the screening test is to ensure the required minimum standard amongst candidates seeking admission to the EPGP programme. The test would assess the basic capabilities of the applicants in an objective manner. All applicants for the EPGP programme are required to take the test, which will be conducted at selected centers. The test will be designed and evaluated by IIMK.

The contents of the test will be similar to that of the Common Admission Test (CAT), administered by the IIMs for admissions to the PGP and FPM programmes. However, there will be questions on testing logical reasoning in addition to questions for testing numerical, data interpretation and verbal skills of the candidates. The test will be of one-hour duration consisting of three sections. The three separate sections are (i) Numerical ability & Data Interpretation (ii) Verbal Ability and (iii) Logical Reasoning. Each section will consist of twenty questions. Different questions may carry different weights and there may be negative marks for wrong answers.

## **Important Dates**

Online Application opens on	04 June 2016
Last date for submission of Online Application	13 August 2016
Last date for receipt of hard copy at Kochi campus	20 August 2016
EMAT Entrance Test	27 August 2016
Personal Interview	27 / 28 / 29 August 2016
Announcement of Selection List	10 September 2016
Induction & Orientation to the Programme	01 October 2006
Commencement of Classes: Evening Batch	06 October 2016
Commencement of Classes: Week-end Batch	08 October 2016

#### Contact us:

Indian Institute of Management Kozhikode, IIMK Kochi Campus, First Floor, Software Development Block Athulya IT Complex, Infopark Kakkanad, Kochi – 682 030

Mr. Anu Francis John – 09544523479, anufrancisjohn@iimk.ac.in Mr. Bhupesh K – 09388234545, bhupesh\_k@iimk.ac.in Help Desk – 0484 2415280, admissionskochi@iimk.ac.in

#### **Annexure A-I**: List of Documents to be attached along with application form:

- 1. Two copies of filled up application form duly signed by the candidate.
- 2. Copy of online Application Fee Receipt for Rs 2000/-.
- 3. One passport size color photograph to be attached with the application form. Write name and application number on the reverse side of the photograph.
- 4. Self-attested copies of the following academic records (10th onwards).
  - i) 10th /SSLC Certificate.
  - ii) Pre-Degree/Plus-Two/HSC/VHSC Mark Sheet & Certificate.
  - iii) Graduation Mark Sheet of all years & Certificate.
  - iv) Post Graduation Mark Sheet of all years & Certificate (If Applicable).
- 5. Self-attested copy of Work Experience Certificate(s) for the last 3 years.
- 6. Self-attested copy of a valid Photo Identity proof (Passport/Driving License/PAN Card/AADHAR Card).
- 7. Copy of Gazatte Notification in case there is a change in Name.
- 8. Copy of Employee ID card if available.

#### Note:

- 1. Please do not send any original academic record/certificate along with the application form
- 2. A candidate must carry all the original certificates, mark sheets and experience certificates to prove his/her eligibility when they come for EMAT. Personal interview will be conducted only after the original certificates, mark sheets and experience are verified.
- 3. If the candidate is selected for the programme, he/she would be required to produce the original certificates, mark sheets and experience certificates for verification at the time of joining the programme.

#### EMAT examination and Interview centers:

- Kochi & Trivandrum,
- Kozhikode (depending on the number of applications).