



**Indian Institute of Management Kozhikode  
IIM Kozhikode Campus P.O., Kozhikode – 673 570, Kerala**

**QUOTATION FORM**

**Name of work: - IIMK Campus – Providing M.S. Grills with door at the lower flight of the stair case of Faculty Apartment II/A in Residential Hill.**

Sealed competitive Quotations in the prescribed form are invited for the following works, so as to reach the Office of the Chief Manager (Infrastructure) latest by 03:00 p.m. on 25.05.2017 and will be opened at 04:00 p.m. on the same day. Quotation forms will be issued from this office till 5:00 p.m. up to 24.05.2017 on payment of Rs. 150.00+5% VAT (in the form of DD /Pay Order/Banker's Cheque drawn in favour of IIMK) Payable at Kozhikode.

The Quotation Forms can also be downloaded from the web site of the Institute. In such case the cost towards quotation form should be enclosed while submitting the Quotation. Further details can be had from the office of the undersigned during office hours on all working days (Ph: 0495-2809215, 2809214, 2809217 and 2809195).

**SCHEDULE OF QUANTITIES**

Item No.	Quantity	Description	Rate (Rs.) / Unit	Amount (Rs.)
1	325.00 kg.	Structural steel work in single section fixed with or without connecting plate, including cutting, hoisting, fixing in position and applying a priming coat of approved steel primer all complete for mild steel grill and door works.		
2	20.00 M <sup>2</sup>	Painting with synthetic enamel paint of approved brand and manufacture to give an even shade: Two or more coats on new work.		
			<b>Total (Rs.)</b>	

(Rupees.....  
.....Only)

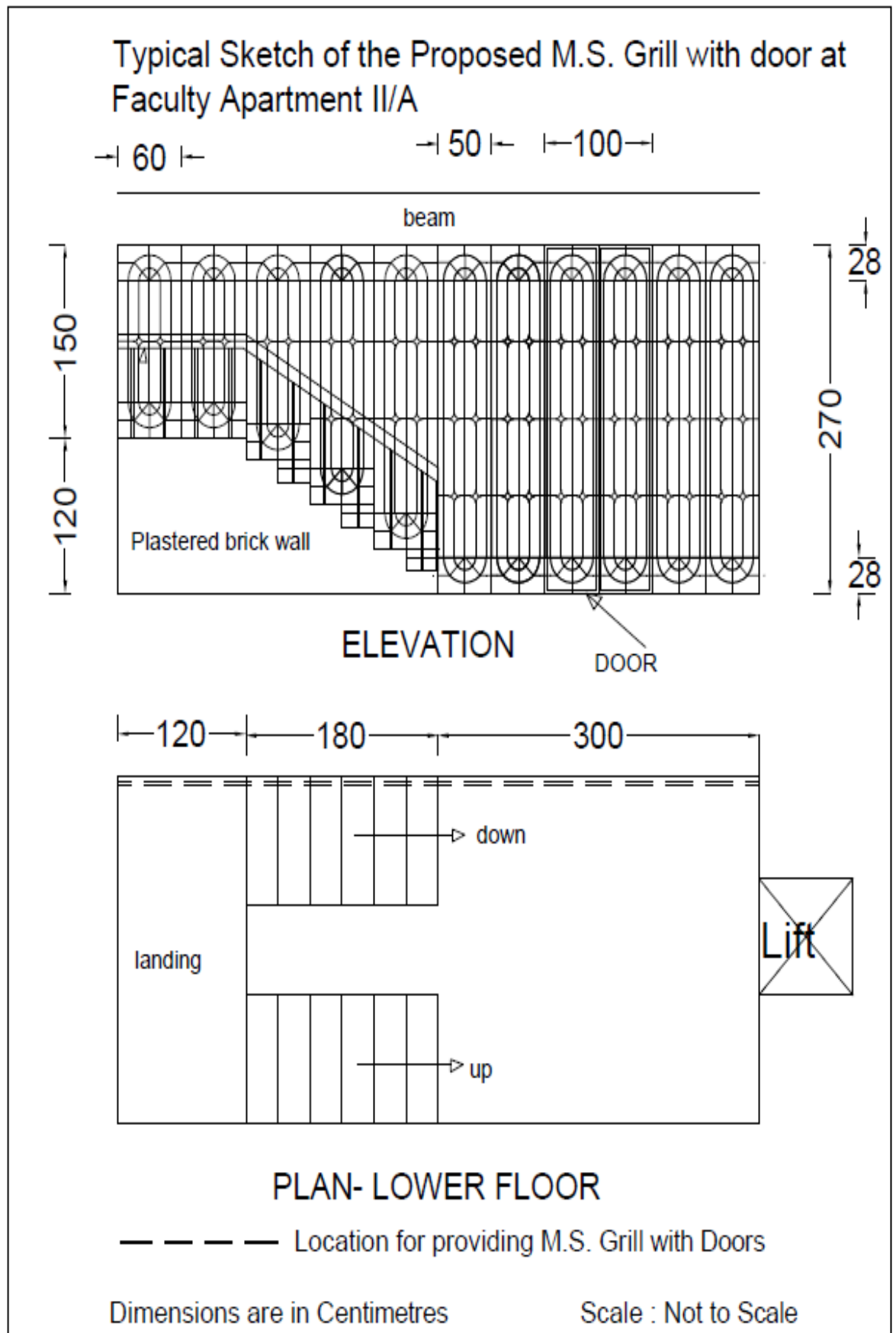
**Contractor's Name & Address**

**Signature of the Contractor**

**Conditions:**

1. The rates quoted shall be inclusive of cost of materials, labour & hire charges of equipments, taxes & duties, handling, transporting and other incidentals for proper completion of the work.
2. The rates have to be quoted in the prescribed form issued from the Institute.
3. E M D amounting to Rs. 1, 000/- (Rupees One Thousand Only) should be furnished while submitting the Quotation in the form of D.D / Deposit at call receipt / F.D etc. of a scheduled bank. Quotations received without E M D or with E M D in any other form than stated above are liable to be rejected.
4. Performance guarantee (Security Deposit): Within Five days of the award of the contract, the Contractor shall furnish to the Institute a bank guarantee for a sum equivalent to 7% of contract value as Performance guarantee (Security Deposit) valid for the duration of the contract period.
5. After acceptance of the Quotation, the Quotationer shall sign the necessary contract agreement in non-judicial stamp paper worth Rs. 200/- within Five days of intimation in the prescribed form. Expenses for the agreement including cost of stamp papers etc. shall be borne by the Contractor.
6. Retention money: Retention money @ 5% of the bill amount shall be deducted from payment.
7. The Retention money / Security Deposit shall not bear any interest.
8. The Security deposit shall be returned after virtual completion of the work and the retention money shall be refunded after the defect liability period of 12 months
9. The work shall be taken up immediately on receipt of Work Order and completed within **Three weeks**. For any delay in completion, penalty will be imposed @ 0.5% of the quoted amount per day subject to a maximum of 2.5% of the quoted amount.
10. Safety measures should be done before starting the work.
11. The contractor, during execution of work shall ensure that they shall not cause any damages to the structure where the work is under taken. Any damage caused to the building has to be made good at the contractors own cost.
12. The payment shall be effected for bill submitted, after satisfactory completion of the work, on the basis of actual quantity of work carried out.
13. The Contractor shall observe all the existing rules and regulations regarding labour employment and shall indemnify and keep the Institute indemnified from all the claims in this respect.

14. Drawing:



15. Approved Make of Materials:

- (a) Structural Steel Sections : TATA/JINDAL/or Approved equivalent  
(b) Synthetic enamel Paint / steel Primer : Asian/Nerolac/or Approved equivalent

16. In case of any dispute, the decision of the Director, IIMK will be final.

Quotation along with other documents in a sealed cover super scribing the name of the work on the top of the envelop should be either deposited in the "Tender Box (Engineering Dept.)" kept in the Reception counter of the Administrative Block of the Institute or sent by Registered Post/Speed Post/Courier to reach this office on or before 25.05.2017 at 3:00 p.m. The quotations will be opened at 4:00 p.m. on the same day in the presence of those quotationers who are present in the office at the time of opening.

Date: - May 12, 2017

**Sd/-**  
**Chief Manager (Infrastructure)**

**Issued To:-**